

Woodbastwick Parish Council

Minutes of the Meeting held on Wednesday, 12th January 2011 in Woodbastwick Village Hall at 7.30 pm

Present: Patricia Steven (Chairman)
Di Eliel

Barbara Garrett
Kit Cator

George Debbage (District Councillor)
Five residents

1. Apologies:

James Hood
Ruth Dobson
PCSO Bob Hall

Jane Wilson

2. Declarations of Interest:

None.

3. Minutes:

The minutes of the meeting dated 10th November 2010 were agreed to be correct and were signed by Patricia Steven, as Chairman of the Parish Council.

4. Matters Arising:

- 4.1 As requested, the clerk has obtained the forms from Norfolk County Council necessary to apply to modify the Definitive Map and Statement of Public Rights of Way. Copies were handed out to councillors and to members of the public present at the meeting. Further copies of the form can be obtained from the clerk.
- 4.2 Half of the advertising sign is still attached to the speed terminal in Salhouse Road. Norfolk County Council has been informed.
- 4.3 The clerk wrote a response to the NCC "Big Conversation" on behalf of the Parish Council; that the councillors wanted to ensure that vulnerable residents were adequately supported, and stressing the importance of good roads and public transport for rural communities.
- 4.4 The draft minutes of the November meeting were put on the Ranworth noticeboard within a couple of weeks of the meeting.
- 4.5 There has not been a reply yet from NCC about the "Bridleway – No Vehicles" sign which was removed from footpath no:1 in Ranworth.
- 4.6 The local Royal British Legion has sent a letter of thanks for the recent donation.

5. Correspondence:

- 5.1 PCSO Bob Hall has sent details of three crimes recorded since the last meeting.
- 5.2 The Broads Authority has sent details of its Governance Review. (Patricia Steven declared a personal interest as her daughter works for the Broads Authority.)
- 5.3 The Authority has also sent a copy of its Local Development Framework Development Management Policies. Kit Cator offered to look through the document.
- 5.4 Norfolk County Council has sent details of the Lord Lieutenant's Youth Fellowship award which awards a grant to a young person deemed to be exceptional.
- 5.5 Broadland District Council invited councils to nominate a community for the Government's pilot "Neighbourhood Planning Vanguard Scheme".
- 5.6 Councillors are able to apply for a copy of the full electoral roll. Councillors are reminded that residents are entitled to inspect the electoral roll and may take manual notes, but may not copy the document.
- 5.7 The Greater Norwich Development Partnership has sent notice of the Inspector's Changes for the Joint Core Strategy. These are general matters only and do not specifically affect the Woodbastwick Parish Council area.
- 5.8 It was agreed to subscribe to Blofield And District Conservation Group for £5 per year. Their volunteers did some clearance work at Panxworth churchyard in November.
- 5.9 Councillors are invited to "a coffee and a chat" with Sarita Presland, parish liaison officer for the Norfolk Association of Local Councils, at The Ship in South Walsham on Tuesday, 18th January from 10.00 to 12 noon.
- 5.10 The Norfolk Police Authority has invited councillors to attend an Open Meeting to discuss the police budget for 2011/12, on 20th January.
- 5.11 The Royal British Legion is asking communities to set up events to celebrate the Legion's 90th birthday over 10th/12th June.
- 5.12 NCC has asked parish councils to consider taking on some of its functions, either paid or on a voluntary basis. It was agreed to express an interest so as to be involved in the next stage of the consultation, but it was felt that the Council was not equipped to take on many functions.

6. Financial Matters:

Balance b/f at 11th November 2010

£
1,625.43

Receipts:

None

Cheques for Payment:

Acle PC – share of exps	26.19
P James –clerk’s fee and exps	254.26
BADCOG – subs	5.00
Woodbastwick Village Hall - hire of room	<u>15.00</u>
Balance c/f at 12th January 2011	1,324.98
Savings Account	<u>5,614.00</u>
Total Monies	<u>£6,938.98</u>

The above invoices were approved for payment.

7. Fairhaven Garden Trust:

- 7.1 The only correspondence has been a copy of an email from a resident to Fairhaven Garden Trust to report that a vehicle apparently visiting Fairhaven Trust Land turned in Common Road, which is private land.

8. Highways Matters:

- 8.1 Woodforde’s has written to ask that the Parish Council supports a request for the road to be gritted in between Plumstead Road and Primrose Corner. It was agreed to contact NCC Highways to support this request.

9. Planning:

- 9.1 The Broads Authority sent notification that an appeal was made by the owner of Sotshole **Cottage, School Lane, Ranworth** against an enforcement notice issued by the Authority for unauthorised development (erection of conservatory without planning permission). A planning application has subsequently been received. There were no objections to the planning application.

10. Environmental Matters:

- 10.1 Patricia Steven had obtained a quote to add “Woodbastwick Parish Council” to the noticeboard at Ranworth staithe, for £118. This was accepted.
- 10.2 Some flytipping by the skip at Ranworth staithe was reported to Broadland District Council and has since been cleared away.
- 10.3 Some flytipping on Ferry Road was also reported to BDC.

11. Panxworth Church:

- 11.1 BADCOG did some clearance work in November, followed by a work party of residents, including Peter Aldridge and Derek Havis. The councillors sent their thanks for their hard work.

11.2 There has not been any correspondence about the proposed development.

12. Community Emergency Response Plan:

12.1 It was agreed that it would be helpful to have a list of contacts and facilities, including keyholders for the village halls, in case of an emergency. Kit Cator and Di Eliel offered to start the process.

James Carswell (County Councillor) entered the room at this point.

13. Budget and Precept:

13.1 After some discussion it was agreed to accept the draft budget prepared by the clerk and to fix the precept at £2,858, as last year. The clerk's fee was agreed at SCP 19, £9.25 per hour for 3 hours per week, in line with recommendations from the Norfolk Association of local Councils. The budget shows a surplus of expenditure over income of £185 for 2010-11 and of £178 for 2011-12, such that the balance is calculated to reduce to £5,946 by 31st March 2012. It was agreed that it was not appropriate to increase the precept in view of the difficult financial times for many residents.

14. Public Forum:

14.1 George Debbage reported that BDC council tax would be frozen this year, but that BDC's finances were in a good state.

14.2 James Carswell reported that Norfolk County Council was processing the results of the Big Conversation consultation. He said that the year ahead would be very difficult. James was asked for an update on the recovery of the NCC funds from Icelandic banks. He explained that the process was continuing through the courts.

14.3 There was a query about the Broad's Authority Local Development Framework.

14.4 A resident asked why the name on the noticeboard had to be Woodbastwick Parish Council, when it is in Ranworth. It was explained that the legal name of the Council is Woodbastwick and that it covers the parishes of Woodbastwick, Ranworth and Panxworth. Any change of parish council name or boundaries is a slow, legal process, requiring the agreement of the local residents and the support of the district council.

14.5 It was reported that someone has erected a poster in Ranworth about the proposed development at Panxworth Church tower.

14.6 It was reported that some planting has been carried out along the bridleway no:1. There were complaints that the work was poor as no tree guards were put on the plants resulting in some damage by deer. George Debbage offered to review the work and to discuss this with the Fairhaven Garden Trust. The gate has not been installed yet.

14.7 George Debbage reminded the meeting that the tenant of the Fairhaven Garden Trust land can use the land for up to 28 days without needing planning permission.

14.8 A resident requested that the clerk use more formal language when writing emails on behalf of the Parish Council.

15. Any Other Business:

15.1 The next meeting will be held on Wednesday, 9th March 2011 at Ranworth Village Hall.

There being no further business the meeting was closed at 8.45 p.m.

Signed.....
Chairman

Dated: 9th March 2011