

Woodbastwick Parish Council

Incorporating Ranworth and Panxworth

Minutes of the Meeting held on Wednesday, 08 January 2014 in Woodbastwick Village Hall at 7.30pm

Present:

Kit Cator (Vice Chairman)
Mike Deveson
Barbara Garrett
Tricia Guin (Clerk)
Sue Hitchcock (Chairman)
Maggie Manton

6 Residents attended and Councillor Lawn

1. Consideration of Apologies

Roy Champion, Nicola Cohen, PCSO Bob Hall

All accepted

2. Declarations of Interest and Requests for Dispensations

None declared

3. Resolution to adjourn meeting to allow Councillor Lawn to present her report (item 12 brought forward)

Councillor Lawn apologized for being unable to attend last meeting and some discussion was had regarding the removal of the waste compactor at Ranworth Staithe. Action: Councillor Lawn to take issues to Cllr Fisher, Cllr Hempself and Broads Authority

The Meadow View Application and the planning process was discussed.

Councillor Lawn provided County updates, reporting the Joint Core Strategy had been approved by Cabinet, 53 empty houses in Broadland had been brought back into use, and no update on the Postwick Hub and NNDR.

4. Agree Minutes from previous meeting

The minutes of the meeting dated 13 November 2013 were agreed to be correct, and a copy signed by Sue Hitchcock, as Chairman of the Parish Council.

5. Matters Arising from previous meeting

Carried over from 11.09.13

Item 5, Phonebooth Disconnection: Clerk continues to have problems getting through and will try EON instead. **ADDITIONAL SINCE MEETING: UK Powernetworks confirmed an approximate price of £350 per telephone box.**

Item 6, Visit by MP Keith Simpson: A Friday was suggested by the MP's office which is not convenient for the councillors. Cllr Deveson to contact Mr Simpson – will be suggesting Easter Recess.

Item 8 (iv), NDR Consultation: Clerk received letter regarding outcome of Consultation and awaiting further input from Norfolk County Council. UPDATE SINCE MEETING – Any Parish Council can make a statement of Common Ground, but as we are not immediately impacted this is not necessary.

Item 12, Replacement of Scott's Corner sign – District has placed this on order, may be delay as they make them in batches of 10.

AOB, Loan of speed camera: Clerk provided location to PCSO Bob Hall. Clerk Action: To inform PCSO that we would like to look at doing a community speed watch and train residents to do this.

From 13.11.13

Item 11, Ranworth Village Sign: Cllr Champion has investigated the work that needs to be done, and it looks as if it is paint work. Action: Vice Chair to provide Clerk with a Woodbastwick resident to obtain quote to carry out necessary work.

Item 13, gap in hedgerow on church path: Has been reported to Highways to investigate. This will be looked at as and when Enigneer in area, as will the hole in the road on Norton Hill.

6. To consider Correspondence

Clerk read announcements received since last meeting: Parish Pages distributed, letter of thanks received from Royal British Legion, posters regarding flu jabs, keeping warm in winter etc will be posted on noticeboards, Councillors advised of Scrutiny workshop and consultation survey for Norfolk Police Commissioner.

7. To receive the clerk's financial report, approve requests for payment and agree accounts for audit..

- i. The following report was made and payments approved:

Balance brought forward from 11.09.13

£1,737

Monies paid out since 13.11.13

466	Woodbastwick Village Hall	Admin	15
467	British Legion	Donation	£50
468	P Guin - Sept & Oct	Payroll	160.13
469	P Guin Reimbursement	Clerk expenses	13.05
470	Ranworth Village Hall	Admin	15
Total			253.18
Current account balance			1483.65
Reconciled with bank statement:			

Monies to Agree

	Reference	Description	Amount
	471	ICO Renewal	35
	472	P Guin - Nov & Dec	189.43
	473	Woodbastwick Village Hall	15
	474	P Guin – Reimbursements	79.37
TOTAL EXPENDITURE			£319
		Speculative payment for Ranworth Staithe bin collection	65
Balance carried forward to 08 January 2014			£1,165
		Balance minus speculative cost	£1,100
Savings Account Balance at 08.01.14			5022.72

Note: Awaiting bank statement to reconcile and confirm balance

Precept for 2014/2015

The Council Tax base has been decreased this year and so Councillors considered two options:

1. Keeping precept at £3000 – with the decrease in tax base this would mean an increase in Council tax for Council Tax payers from £17.24 to £18.40.
2. To keep the Council Tax payment the same as last year (£17.24) the precept would have to be decreased to £2810.

The budget was reviewed (see attached) and it was agreed to decrease the precept to £2810 in the knowledge that next year the precept was likely to be increased. The Parish Council recognized donations had not been made this year and this in part was why they were able to do this, along with the reduction in Clerk wages and reimbursements as the role had required less hours this year. To manage within this precept allowance, this will need to be repeated this year.

The Chair asked that at our next meeting we considered spending some 'reserves' on a new noticeboard for Woodbastwick. Action: Clerk to look at prices.

8. Highway matters

- (i) The Change in Ranworth Signage: The sign has now been ordered and awaiting scheduling (31.12.13)

- (ii) Panxworth Speed limit: Kevin Boardman confirmed on 12.12.13 that the speed limit will be reduced to 30 mph in the next financial year. They advised the suggestion of the 20 mph limit had been explored previously, and could not be done as The B1140 is classed as a main distributor route within the county councils road hierarchy network and a designated HGV route to Cantley Sugar Beet Factory, with no footway provision and therefore limited pedestrian movements.

A follow up meeting with Cantley Factory is due to take place early in 2014 and this is being chased up by the Chair and Cllr Tom Garrod.

We will be looking for a letter of support for the reduction of speed on Salhouse Road from the Cator estate, via Strutt and Parker.

- (iii) Change in Definitive Map: Objections were received, and we await further information from Norfolk County Council.

Resolution to adjourn meeting to allow public to participate: Residents keen to understand process and what happens next. Chair assured that the Parish Council were working with Norfolk County Council and hopeful that some Councillors could witness a hearing to understand further what the hearing would involve.

9. Planning matters

- (i) Garage & Car Sales: The car sales application was refused late November and we have had discussions with the owner and the operator. They have decided not to appeal and will reduce the area of selling to a size we considered acceptable.
Norfolk Antiques: The conditions for the car parking and access for the antiques permission will be checked to ensure works are carried out. ACTION: Clerk to check what is happening with regards to the grounds work now being dug.

- (ii) Planning Applications:
 - a. Meadow View Ranworth: Discussed with Councillor Lawn
- (iii) Solar Farm Application:
 - Agreed to lend support when appropriate.

Application Details

- **Application Number**20131408
 - **Site Address**Land North of Stonehouse Road,Salhouse
 - **Application Type**Full Planning
 - **Proposal**Development of 4.9995 MW Solar Farm and Associated Infrastructure
 - **Current Status**REGISTERED
 - **Applicant**IGP Solar Plant Holding Number 1 Ltd
 - **Agent**Richard Pike Associates
 - **Ward(s)**Wroxham
 - **Grid Reference**Eastings 629878 Northing 315535
 - **Parish**Salhouse, Wroxham
 - **Legal Agreement?**No
 - **Appeal Submitted?**No
 - **Appeal Decision**
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- **Planning Officer**Mr G Beaumont

Resolution to adjourn meeting to allow public to participate: Residents raised that it appeared that the water has changed direction as a result of some work on Sotshole Broad at the bridge into Ranworth. ACTION: Clerk to clarify if this forms part of the planning application.

10. To discuss Environmental Matters, including The Staithe

Wheelie Bin to arrive approximately 20 January, Collection day is a Tuesday (fortnightly) and is a week 1 collection. Assuming 7 collection between now and Easter, and £15 admin approximate cost is £65.

11. To discuss the review of consultation practices

Chair agreed to provide responses.

12. To discuss the proposed Community Infrastructure Levy.

Councillor Cator provided summary, believing it comes into effect in June and will have no immediate impact on our Parish, but as it affects Planning it will eventually affect the area in that it is a tax on new buildings to provide money towards infrastructure needed to support the housing.

13. To Discuss Any Other Business

Clerk: Announced Councillor Cohen's resignation and notice of Causal vacancy. Requests for election need to be received by Broadland District Council by 29 January. If no requests a person will be co-opted.

Clerk: PCSO Bob Hall reported 4 crimes in November and December consisting of 1 assault and 4 burglary.

Councillor Deveson: There has been an offer of basic first aid training by Derek Havis. ACTION: Cllr Deveson to provide information to Clerk to do a poster advertising.

There being no further business the meeting was closed at 21:20.

Signed.....

Chairman

Dated: Wednesday 12th March, 2014

DRAFT