

Woodbastwick Parish Council

Incorporating Ranworth and Panxworth

Minutes of the Meeting held on Wednesday 12 March 2014 in Ranworth Village Hall at 7.30pm

Present:

Kit Cator (Vice Chairman) (KC)
Roy Champion (RC)
Mike Deveson (MD)
Barbara Garrett (BG)
Tricia Guin (Clerk) (TG)
Sue Hitchcock (Chairman) (SH)
Stuart Goodall (SG) – attended as co-opted member
Karen Sahlberg (KS) – attended as co-opted member

9 Residents attended

1. Consideration of Apologies

None received

2. To Co-opt Parish Councillors to fill vacancies

No requests had been received by Broadland District Council to hold an election and therefore two Councillors would be co-opted, Karen Sahlberg (Panxworth) and Stuart Goodall (Ranworth).

There was a discussion surrounding fair representation with the new complement of Councillors. The Chairman emphasized that the Parish Councillors represented the residents of all three villages, not just the one in which they lived.

ACTION: TG to clarify if anything to dictate the composition of councillors for the villages.

3. Declarations of Interest and Requests for Dispensations

The notion of a declared interest was discussed in relation to KC and family/friend interests. KC agreed that he should not have a vote on issues that may involve family/friend as there is the current issue of the definitive map involving a distant relative. It was agreed to minute as part of this discussion that the Parish Council would not be spending money on employing a barrister with regard to the Modifying Footpath. The councillors agreed that any action taken would not involve a level of expenditure which would become a burden on the residents of the three villages.

4. Agree Minutes from previous meeting

The minutes of the meeting dated 08 January 2014 were agreed to be correct, and a copy signed by Sue Hitchcock, as Chairman of the Parish Council.

5. Matters Arising from previous meeting

Carried over from 11.09.13

Item 5, Phonebooth Disconnection: Clerk confirmed an approximate cost of £350. It was agreed to leave connected as this was a smaller cost.

Item 6, Visit by MP Keith Simpson: SH, MD and RC met with MP Keith Simpson and discussed the issue of the Panxworth speedlimit, the footpath, the Staithe, NDR, and the Broads Authority.

Item 12, Replacement of Scott's Corner sign: ACTION – Clerk to Chase update

From 13.11.13

Item 11, Ranworth Village Sign: Cllr Hitchcock clarified the work required was re-painting the sign and quotes would be sought.

Item 13, gap in hedgerow on church path: ACTION – Clerk to Chase update.

From 08.01.14

Matters Arising, Loan of Speed Camera: Clerk relayed that there had been speed checks carried out by police near the Maltsters Pub in Ranworth but these were returned as negative. Clerk presented the information regarding the Community Speed Checks.

ACTION - Clerk to provide advert for Mardler and Noticeboard, to move from matters arising to agenda item at next meeting.

Item 7, Clerk reported that a last minute grant offered has secured a precept of £3000 for 2014/15.

Woodbastwick noticeboard: Agreed glazed, double door style noticeboard sought.

ACTION - KC to obtain quote from local provider.

Item 10.1 Confirmed that the hedgerow works undertaken at Norfolk Antiques is in line with the planning application submitted.

Resident issue raised regarding Sotshole Broad. This was further clarified as being two points:

- Fallen trees obscuring view of the broad. Chair reported that it was the intention of the landowner that these were to remain as they acted as protection for the wildlife.
- The issue regarding the waterflow was with regard to how the run of water changed after creation of the artificial reef. The water used to flow from the broad to bridge; now the water runs round by the dyke. This would not be tidal as had been suggested.

6. To consider Correspondence

Clerk read announcements received since last meeting: Parish Pages distributed, Donation requests from Acle Scouts and Magpass. Announcements made included the Hate Free Norfolk, Living Landscape Project and information regarding footpath research. Additional information is available from the Clerk.

7. To receive the clerk's financial report

- i. The following report was made and payments approved:

Balance brought forward from 08.01.14 **£ 1,736.83**

Monies paid out since 08.01.14

471	ICO Renewal	Subscription	£ 35.00
472	P Guin - Nov & Dec	Clerk Salary	£ 189.43
473	Woodbastwick Village Hall	Room Hire	£ 15.00
474	P Guin – Reimbursements	Stationery, Phone	£ 79.37
475	Broadland District Council Waste Collection	Maintenance	£ 64.88
		Total	£ 383.68
		Current account balance	£ 1,353.15

Reconciled with Current Acc bank statement
sheet number:

46 & 47

Monies to Agree

	Reference	Description	Amount
476	Ranworth Village Hall	Room Hire	£ 15.00
478	P Guin - Jan & Feb	Clerk Salary	£ 308.52
479	P Guin – Reimbursements	Stationery, Phone	£ 22.85

TOTAL
EXPENDITURE £ 346.37

**Balance carried forward
to 14 May 2014** **£ 1,006.78**

**Savings Account Balance
at 12.03.14** **£ 5,022.72**

Clerk advised that in April 2014 she understood that the payscale should increase by one salary scale point.

This was moved to the end of the meeting so that the Clerk could leave the discussion.

8. To discuss Highway matters, including

- i. Update on Ranworth signage at South Walsham if available.
Clerk advised Work to change sign is still outstanding.
- ii. Update on reduction of speed limit in Panxworth if available.
Consultation is complete, engineers now need to survey the area before progressing to implementation. It is hoped that the process will be complete by September 2014. A follow-up meeting with representatives from Cantley is outstanding, and the Chair will chase.
- iii. Update on application for changing the definitive map if available: KC declared interest, and this was moved to the end of the meeting.

9. To discuss Planning matters, including

A tree preservation order was in the process of being considered. Update was provided by Chair that the hearing has been postponed due to the inaccuracy of the plan submitted.

10. To discuss Staithe environmental matters and future management of Ranworth Staithe

- i. Compactor issue: Clerk advised that a Communication was received on 11.03.14 to advise a change of receptor, and that as of 31 March 2014 Ranworth Staithe would be supplied with 3 1100lt wheeled bins to be emptied on a weekly basis.

ACTIONS – monitor to ensure bins return, Clerk to notify Charles Cator and letter to be sent to Broadland District Council in response to this communication.

- ii. Management of Ranworth Staithe
There has been discussions regarding the future management of the Staithe, and currently the decision is that the Broads Authority will continue to manage this area. Councillors discussed the way in which this had been discussed and the lack of information provided to Councillors on the lead up to the report.

ACTION - SH and RC to draft letter to obtain further information.

11. Resolution to adjourn the meeting for public participation and District and County Councillor reports

No Councillor reports available.

Clerk provided Crime report for January and February, reporting 6 crimes. KS notified the meeting that the perpetrator of her burglary has received a custodial sentence.

12. To report any other business (note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council)

- i. KC notified the meeting that the Clerk should receive notification of a proposed increase for the hire of Woodbastwick Village Hall to £20 for the evening.
- ii. A First Aid Demonstration will be held in Ranworth Village Hall at 7.30pm on Wednesday, 26th March which will involve instruction in the recovery position and CPR. Anyone wishing to attend should contact the Clerk.
- iii. SH raised on behalf of residents that the Inner Broad at South Walsham (Private Broad) required dredging. The Parish Council felt that this does not come under their responsibility, but acknowledged the issue.
- iv. SH raised on behalf of residents a query regarding the location of the Ranworth Millennium Book.
ACTION – Chair and Clerk to investigate.

13. Update on the Modification of the Definitive Map

KC left the meeting as declared interest earlier in the meeting.

SG provided update, advising NCC were to submit a Statement of Case for the next phase of the appeal. In the meantime it was agreed that further evidence suggesting the right of way be collected if possible. It was agreed by vote that the Parish Council would agree a one off fee for consultancy if it was deemed necessary as NCC had advised they would take a neutral stance. The amount agreed was £120.

14. Clerk Salary

TG left the meeting for this to be discussed.

There being no other business the meeting ended at 10.30pm.

All residents are very welcome to attend

The next Parish Council meeting is on Wednesday, 14 May 2014 at Woodbastwick Village Hall, and will follow the Annual Meeting of the Parishes at 7.30pm