**Woodbastwick Parish Council**

**Inc. Ranworth and Panxworth**

**Minutes from 7th November 2018 at 7.30pm**

Present: Kit Cator KC Chair

 Vivienne Adshead VA Vice Chair

 Andrew Lee AL

 Stuart Goodall SG

 Douglas MacKay DM

 Caroline Purdy CP Clerk

Apologies: Mark Hadden MH

 Frank O’Neill FO Broadland District Councillor

Public: Nigel Brennan NB Running for Election as Councillor

 1 member of the public

|  |  |
| --- | --- |
| **Item** | **Action** |
| 1 Apologies As above.  |  |
| 2 Declarations of InterestNone. |  |
| *Meeting adjourned to hear from members of the public.*Nigel Brennan introduced himself as the new Conservative Candidate running for election alongside Justine Thomas who was unable to attend. The Parish Council agreed with NB that if he were successful, they would like regular updates either in person or via reports to the Clerk. Mundy Ellis reported on the costs and processes involved with production of the Marshland Mardler magazine and requested a sum up to £100 to support the venture.  |  |
| 3 Minutes of the Last MeetingAgreed and signed.   |  |
| 4 Matters Arising1. SG queried if solicitors had been instructed with regard to land at Ranworth Staithe; KC to discuss with Nicholas Hancox.
2. KC produced evidence from the Broads Authority to clarify the reasons behind the bio-manipulation work at the west end of Ranworth Great Broad (to exclude fish, increase other wildlife and reduce algae growth).
3. Clarification is still required on the development/planning of a house on Broad Road (resident’s details and if within 20% ‘no notification’ limit).
 | KCMHKC |
| 5 Highways1. CP reported from Highways that the signage in Ranworth (at Norton Hill and Maltsters) had been ordered and was on a 4-5 week turnaround. CP to chase at end of November if nothing further had been actioned. Updates had been sent to interested residents. VA requested clarification on the order of 3 x village signs for Panxworth also.
2. VA had circulated the SAM traffic data and reported that the NDR opening has had little affect on volume of cars. With regard to HGVs, AL felt there had been a reduction, but routes depend on haulier’s location and noted that the beet harvesting season had gotten off to a slow start.
3. CP gave notice from Highways of a road closure on **20/11/18** affecting the B1140 South Walsham Road for 360m southwest of the junction with Scott’s Corner. Details to be emailed to AL.
4. CP had previously circulated the request from County for work required by the Highway Rangers who will visit in the next 3 months. Feedback on issues for their attention is required by **23/11/18** and VA will inform CP of Panxworth’s requirements. KC advised of an outstanding response awaited from the Highway Rangers regarding roadside grips leading to standing water. Clerk to chase.
 | CPCPCPVACP |
| 6 Environmental MattersNone raised.  |  |
| 7 PlanningThe previously circulated revision of the Greater Norwich Local Plan (GNLP) was discussed as this affected Panxworth in particular. Councillors referred to planning permission for initially 3, then 5 houses plus a 5-bed house on a site to be investigated and clarified between KC and CP. | KC/CP |
| 8 Received Correspondence1. CP reported on the request from the Marshland Mardler for financial support which was discussed and agreed.
2. CP queried the donations of Christmas Hampers via The Shelroy Trust. KC had began giving names of possible recipients to the Vicar’s Secretary and CP is to follow this up. Last year’s request was circulated and no amendments have been made thus far.
3. County’s request for feedback on their 2019/20 Budget was circulated to Councillors and CP raised that the deadline for feedback was **23/12/18**. Councillors will read and feedback as they feel necessary.
4. Broadland had sent out a request to obtain up-to-date Register of Electors details; it was agreed that this was required and CP will complete.
5. 1st South Walsham Guides had sent a thank you for the donation agreed at October’s meeting.
 | CPCP |
| 9 Financial Reports & Approved PaymentsMarshland Mardler £100.00Clerk (pending clarification of SCP from NALC) £256.23 Ranworth Village Hall Hire £ 20.00The clerk reported that she hadn’t found a cashbook amongst Eileen Oliver’s papers and would therefore begin again from this financial year. No bank statements had been received by either CP or KC. A discussion took place on access privileges to the Lloyds online banking accounts and the form is to be completed and signed to attempt to get access again.  | NCCPCP |
| 10 Parish PreceptThe councillors agreed that when the forms are received from Broadland District Council, an application should be made for the sum of £3,300.00 which remains fixed.  |  |
| 11 Any Other BusinessVA raised a request for hi-vis “Community Speedwatch” printed jackets from the speedwatch team. This was agreed. VA to send details to CP to raise a cheque.SG requested that future agendas include “Ranworth Staithe Land” so that progress continued to be made. VA raised the topic of future contingency plans; it was agreed that she would be supervise the clerk and be the link to whom updates in passwords/access etc would be given so access was always possible. CP to put this together and pass on along with an up to date list of Councillor contact details.  | VACPCPCP |

|  |
| --- |
| The meeting closed at 8.40pm. The next meeting of the Parish Council will be **9th January 2018** (to allow for the Christmas and New Year holidays) on at 7.30pm at Woodbastwick Village Hall.  |

Agreed and Signed on behalf of Woodbastwick (Inc. Ranworth and Panxworth) Parish Council:

Chair

Date: