**Woodbastwick Parish Council Inc. Ranworth and Panxworth**

**Minutes of the Parish Council Meeting 8th January 2020 at 7.30pm**

Present: Kit Cator KC Chair

Vivienne Adshead VA Vice Chair

Andrew Lee AL Councillor

 Mark Hadden MH Councillor

Alby Cator AC Councillor

Caroline Purdy CP Clerk

 Nigel Brennan NB Broadland District Councillor

Apologies: Justine Thomas JT Broadland District Councillor

 Stuart Goodall SG Councillor

Carol Champion CC Tree Warden

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|  **Item** | **Action** |
| 1 Apologies As above.  |  |
| 2 Declarations of InterestAL expressed an interest in item 7(a) land for sale in Panxworth.AC expressed an interest in item 7(b) enforcement action (Reclamation Yard) |  |
| 3 Minutes of the Last MeetingAgreed and signed.  |  |
| 1. Matters Arising
* The Clerk confirmed the precept documents had been completed and sent.
* The VA raised a resident’s recent correspondence with Councillor Justine Thomas – see 7(a). Councillor Brennan confirmed that he is a Substitute Planning Committee Member and would therefore not comment further on this issue to remain impartial, should it reach the planning stage in future.
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| 5 Highways1. The matter of Ranworth signage and possible removal of duplicate signs would be raised with the Highways Rangers at their visit on 17th February 2020.
2. MH confirmed to the Clerk that previous works requested of the Rangers to clean signage in Ranworth had not been completed and this needed following up.

VA commented that Westcotec have overhauled and serviced the SAM2 speed sign and this was back in full working order. This was done at no cost to the Council. MH commented that the corner of Norton Hill had been cordoned off with cones and temporary ground protection panels had been laid. It was suggested by AL that this could be due to works for Fairhaven; the council have not received any Notice of works to confirm what this is for. MH/KC to monitor.  | KCMH/KC |
| 1. Environmental Matters

None  |  |
| 7 Planning1. Correspondence concerning the sale of land off Salhouse Road, Panxworth, had continued to be copied to all concerned. It was reiterated that the land was now withdrawn from sale, there being only 3 offers which did not reach Broadland District Council’s (BDC) guide price.

In response to Councillor Thomas’ query of 17/12/19, the Parish Council felt that residents and the tree warden had covered the points sufficiently and had nothing else to add at this time. VA read a Panxworth resident’s email regarding their pursuance of a complaint to BDC about services received. The Parish Council felt the resident should continue this via Councillor Thomas. 1. Enforcements – the latest updates on enforcements at Ranworth and Panxworth had been circulated to Councillors. 2019ENF248 in Ranworth - Councillors are awaiting attendance from the owner to discuss an application as none has been made to date. With regard to 2019ENF308 at Panxworth, no retrospective application has been made to date. The Clerk continues to liaise with the Enforcement Officer who continues to have meetings with the site operators.
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| 8 Received Correspondence* The Clerk highlighted an email received from a Ranworth resident regarding road damage following building works. Damage is to be made good by the resident’s builders; MH to monitor.
* Councillors were made aware of the Greater Norwich Local Plan (GNLP) Briefing to be held on 22/01/2020.
 | MH |
| 9 Approved PaymentsClerk (Jan) £168.42Woodbastwick Village Hall (Jan hire) £ 20.00Information Commissioner (renewal fee) £ 40.00Payments were agreed. It was noted that the Clerk was experiencing online banking problems and would need to visit a branch to reauthorise usage. The current balance after payments was £1,822.17. |  |
| 1. Staithe Land Ownership

The landlord of The Maltsters had confirmed to KC that the brewery owned the strip of land on the Staithe, however, confirmation is still awaited from Punch Taverns. AL requested that this be chased up so we have written confirmation of the same.  | KC |
| 11 Any Other Business1. The Clerk raised a post from Facebook alleging drug use and dealing in the Woodbastwick/Ranworth areas. This was discussed and it was agreed that the Chairman would report this to our local police.
2. AC queried the “twinning” of our parish with others locally; after discussion, NB confirmed that clusters of parishes were being defined for the purposes of the GNLP only.
 | KC |
| The meeting closed at 8.00pm. The next meeting of the Parish Council will be **Wednesday, 5th February 2020** at 7.30pm at Ranworth Village Hall.  |

Agreed and Signed on behalf of Woodbastwick (Inc. Ranworth and Panxworth) Parish Council:

Chair

Date: