**Woodbastwick Parish Council Inc. Ranworth and Panxworth**

**Virtual Meeting Minutes of the Parish Council from 5th August 2020 at 7.30pm**

Present: Kit Cator KC Chair

Mark Hadden MH Councillor

Alby Cator AC Councillor

 Stuart Goodall SG Councillor

Caroline Purdy CP Clerk

Apologies: Vivienne Adshead VA Vice Chair

Andrew Lee AL Councillor

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|  **Item** | **Action** |
| Public Participation1 member of the public had contacted the Clerk for participation details, but was not present during the meeting. |  |
| 1 Apologies As above.  |  |
| 2 Declarations of InterestAC expressed a pecuniary interest in item 6(b) enforcement action (Reclamation Yard). |  |
| 3 Minutes of the Last MeetingAgreed; to be signed off at the next in-person meeting.  |  |
| 4 Matters ArisingThe Clerk confirmed that VA had made contact with Blofield Parish Council and had made arrangements for their clerk to have sight of the files.  |  |
| 5 New CouncillorItem adjourned; it was felt this was better to do in-person. Councillors hoped for the next meeting in October to be in-person at Woodbastwick village hall, to which David would be invited. In the meantime the advertisement in the Mardler should continue. The Clerk confirmed the criteria for application to the parish council.  |  |
| 6 Planning1. Recent correspondence was noted from parishioners. The planning officer had indicated that this application was not going to be supported by Broadland District Council, however, no date for a hearing was known.
2. The Clerk had not received any up to date information on this enforcement action.
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| 7 Highways* Recent speed reports were unavailable.
* MH and SG reported overgrown footpaths in Ranworth, from Norton Hill and Sotts Hole to Panxworth. Clerk to report to Highways.
* A discussion took place around the increasing volume of visitors to both Ranworth and Salhouse Broads. In particular, cars parking at Salhouse Broad, blocking roadways and extending onto Slad Lane. AC highlighted that emergency vehicles were being blocked from using the road as it stands. Councillors agreed to raise this with Highways and also with Salhouse Parish Council via their clerk.
* Parish Rangers due visit w/c 31/08/2020.
 | CPCPKC |
| 8 EnvironmentalThe Clerk had already noted MH’s correspondence regarding an increase in litter at Ranworth Broad and was awaiting a response from the Broads Authority. A discussion took place around possible solutions and the suggestion of increased bins. SG pointed out that this should remain the responsibility of the Broads Authority which was agreed.  | CP |
| 9 Received CorrespondenceConfirmation of local council wage increase by 2.75% had been received.  |  |
| 10 Accounts/Payments/AGARThe clerk confirmed balances and payments to be approved: Clerk (Aug-Sept) £323.20The AGAR had been scanned and sent to Councillors for approval which was given.  |  |
| 11 Staithe Land OwnershipThe Clerk confirmed NP Law’s answers to questions raised at our last meeting. It was subsequently agreed to hire NP Law on the basis of their offer for 10 hours legal work for £500 + VAT. Clerk to engage and arrange payment.  | CP |
| 12 Any Other Business* It was agreed that since meeting in August was in addition to our usual meetings, we would not meet in September, unless necessary. The aim being to meet in-person in October, Covid 19 restrictions permitting, at Woodbastwick Village Hall.
* Members of the public had reported concerns over the lack of Covid-19 restrictions in place at the shop premises in Ranworth; KC agreed to discuss with owners.
 | KC |

Agreed and Signed on behalf of Woodbastwick (Inc. Ranworth and Panxworth) Parish Council:

Chair

Date: