**Woodbastwick Parish Council Inc. Ranworth and Panxworth**

**Virtual Meeting Minutes of the Parish Council from 7th October 2020 at 7.30pm**

Present: Kit Cator KC Chair

Vivienne Adshead VA Vice Chair

Andrew Lee AL Councillor

Alby Cator AC Councillor

Stuart Goodall SG Councillor

Caroline Purdy CP Clerk

Apologies: Mark Hadden MH Councillor

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| **Item** | **Action** |
| Public Participation  Participation details were published in advance, but no members of the public were present during the meeting. |  |
| 1 Apologies  As above.  AC’s pecuniary interest in item 4(b) enforcement action (Reclamation Yard) remains in place. |  |
| 2 Minutes of the Last Meeting  Agreed; to be signed off at the next in-person meeting. AC wanted clarification on the prospective new councillor’s interest in joining which will be asked when we can meet in person with him. |  |
| 3 Matters Arising  The Clerk confirmed the reports of the overgrown footpaths had been made via online reporting to Highways. KC separately confirmed that this was picked up via the Parish Rangers visit also.  The Clerk confirmed that she has been in discussion with Salhouse Parish Council’s Clerk and had been advised that Highway’s advice had been sought and that the Salhouse Broad team were trying to arrange for additional parking, hopefully in time for next year’s holiday season. CP will be kept informed of developments. |  |
| 4 Planning   1. The Clerk had circulated the outcome of the Broadland District Council Planning Committee meeting and KC confirmed that the unanimous resolution was to refuse planning permission (No.20200302) for the Glamping Site in Ranworth. 2. The Clerk had received an update from the Planning Officer who confirmed that there had been ongoing discussions with the operators of the reclamation yard and that a planning application was imminent. |  |
| 5 Highways  KC confirmed that he was present during the visit from the Street-scene Inspector ahead of the Parish Rangers visit. Work identified included to cut back growth around signage and cut back overgrown footpaths. |  |
| 6 Environmental  None. |  |
| 7 Received Correspondence   * A request for financial support from the Marshland Mardler had been received and a donation of £100 was agreed. * Correspondence requesting a memorial bench at Ranworth had been received; Councillors requested precise details on positioning, but had no objection in theory and would work with the Broads Authority in this regard. The correspondent to be advised to pass this to the Broads Authority and to keep us informed. * A request regarding possible filming in Woodbastwick had been received and passed to AC. * Confirmation of the Council’s exempt status from the external auditors had been received. | CP |
| 8 Pending Payments  The following payments were approved:  Marshland Mardler £100.00  J W Gallop (Internal Auditor) £125.00  Clerk (Oct) £169.45 |  |
| 9 Staithe Land Ownership  The Clerk confirmed she had written to NP Law commissioning their services and was waiting for Terms of Business to be received before drawing the cheque. | CP |
| 10 Any Other Business  None. |  |
| The meeting closed at 7.50pm. The next meeting shall be via Zoom (unless Covid restrictions are lifted) on 4th November 2020 at 7.30pm. | |

Agreed and Signed on behalf of Woodbastwick (Inc. Ranworth and Panxworth) Parish Council:

Chair

Date: