**Woodbastwick Parish Council Inc. Ranworth and Panxworth**

**Virtual Meeting Minutes of the Parish Council from 4th November 2020 at 7.30pm**

Present: Kit Cator KC Chair

Mark Hadden MH Councillor

Alby Cator AC Councillor

Caroline Purdy CP Clerk

Apologies: Vivienne Adshead VA Vice Chair

Stuart Goodall SG Councillor

Andrew Lee AL Councillor

Public: Cllr Nigel Brennan NB Broadland District Councillor

|  |  |
| --- | --- |
| **Item** | **Action** |
| Public Participation  Participation details were published in advance.  Councillor Brennan reported that there had been a recent group meeting discussing how to move forward during the second national lockdown. He confirmed that the earlier work to house rough sleepers, support businesses etc would continue during this next month. The glamping site unanimous decision was noted and he reported that enforcement action would now begin. |  |
| 1 Apologies  As above. |  |
| 2 Declarations of Interest  AC’s pecuniary interest in item 5(a) enforcement action (Reclamation Yard) remains in place. |  |
| 3 Minutes of the Last Meeting  Agreed; to be signed off by the Chairman at the next in-person meeting. |  |
| 4 Matters Arising  None. |  |
| 5 Planning   1. The Clerk had received an update from the Planning Officer who confirmed that there had been ongoing discussions with the operators of the reclamation yard and that a planning application was expected in due course. |  |
| 6 Highways  None. |  |
| 7 Environmental  The Clerk had circulated the next proposed date that Parish Rangers would be visiting the villages (23/11/2020). It was noted that the responses received by the Clerk to the formal advisory process via Norfolk County Council reporting had been different to those given by the Inspector to KC on their last visit.  MH to check if cutting back of undergrowth had happened at Sott’s Hill footpath before these matters are taken up directly with the Inspector. | MH  CP |
| 8 Received Correspondence   * The Clerk had circulated notice from Broadland District Council of their planning department re-shuffle; it was noted that we still come under the East Team led by Nigel Harriss. * The Clerk had received a ‘thank you’ from the Editor of the Marshland Mardler in response to the donation made last month. * NP Law had responded regarding the Staithe Land, see below. |  |
| 9 Pending Payments  The following payments were approved:  Clerk (Nov & Dec) £323.20  NP Law £600.00  The precept was briefly discussed ahead of a decision required in December when the Council do not meet. It was agreed to keep this the same at £3,300.00. | CP |
| 10 Staithe Land Ownership  The Clerk had received terms from NP Law (circulated to Councillors). Their engagement had previously been discussed and this was again agreed. Their fee of £500 plus VAT was agreed. The Clerk has confirmed to Catherine Hastings of NP Law contact details and will forward correspondence to date. | CP |
| 10 Any Other Business   * MH and KC to contact the administrator of the Millennium Fund in order to attempt to resolve this. * The Clerk noted that budgets will need to be agreed in December/January; it was agreed that she would do the same as earlier years and draft this for circulation and discussion at the next meeting. * It was agreed that a December meeting was not required. | MH/KC  CP |
| The meeting closed at 7.50pm.  The next meeting shall be held at Woodbastwick Village Hall or via Zoom (TBC) on 6th January 2021. | |

Agreed and Signed on behalf of Woodbastwick (Inc. Ranworth and Panxworth) Parish Council:

Chair

Date: