

Woodbastwick Parish Council

Incorporating Ranworth and Panxworth

Minutes of the Meeting held on Wednesday, 14th March 2012 in Woodbastwick Village Hall at 7.30 pm

Present: Sue Hitchcock (Chairman)
Barbara Garrett
Mike Deveson
Four residents

Kit Cator
Maggie Manton

Before the meeting started, Phil Courtier, Head of Planning at Broadland District Council gave an explanation of the planning system and answered councillors' questions. Mr Courtier asked the councillors to consider whether to support a conservation order for the area.

1. Apologies:

Nicola Cohen
PCSO Bob Hall
James Carswell (District and County Councillor)

Roy Champion

2. Declarations of Interest:

None.

3. Minutes:

The minutes of the meeting dated 11th January 2012 were agreed to be correct and were signed by Sue Hitchcock, as Chairman of the Parish Council.

4. Matters Arising:

- 4.1 The Department for Transport has replied that the dualling of the A47 at North Burlingham has been cancelled
- 4.2 Norfolk County Council has carried out works to widen the carriageway on Norton Hill. The clerk was asked to remind NCC about the request for "Road narrows" signs and SLOW marking on the road.
- 4.3 Sue Hitchcock reported that NCC is to carry out some work on the bank at Sotshole to help the otters. Fairhaven Trust will be contacted by NCC about works to be done on their land.
- 4.4 Mike Deveson offered to inspect the noticeboard in Panxworth to see if a better front could be fixed to the existing board to make it easier to affix notices.

5. Correspondence:

- 5.1 The Broads Authority sent its Site Specifics Policies DPD for consultation. There appear to be no policies specific to Ranworth or Woodbastwick.
- 5.2 PCSO Bob Hall sent a report of four recorded crimes since the last meeting.
- 5.3 BDC sent a consultation on the draft charging schedule for the Community Infrastructure Levy. Since there is to be no new market housing in the villages, this will not benefit the local community.

- 5.4 NCC is publicising the fact that the park and ride bus from Postwick now runs Monday to Saturday.
- 5.5 The Council was contacted concerning the Open Gardens event in Ranworth on 6th/7th May and sent emails to the Police and to Highways on behalf of the event committee. It was agreed that since this is not a Parish Council event, no more could be done to assist.
- 5.6 The councillors are invited to attend the Beating of the Bounds in Horning on 12th May.
- 5.7 County and District councillor James Carswell sent a report including new funding to help youth employment

6. Financial Matters:

	£
Balance b/f at 11th January 2012	484.45
Cheques for Payment:	
P James –clerk’s fee and exps	239.16
HMRC – PAYE	24.00
Acle PC – share of exps	23.05
Ranworth Village Hall - hire of room	<u>15.00</u>
Balance c/f at 14th March 2012	183.24
Savings Account	<u>5,616.83</u>
Total Monies	<u>£5,800.07</u>

The above invoices were approved for payment.

7. Application for an Order to Modify the Definitive Map:

A letter of objection has been received from a tenant of the land in question. This was noted. Two new evidence forms have been completed and will be sent to NCC.

8. Fairhaven Garden Trust:

- 8.1 There was some damage done to the surface of the Bridleway by Fairhaven Trust but this has been improved.
- 8.2 It was reported that there are still some dead hedge plants by the gateway that have not been replaced. It was also reported that there is a dead deer just inside the Trust land. The Trust is aware of this. It was hoped that the deer would be removed from sight shortly. New frames for archery targets have been placed on the Trust land.

9. Highways Matters:

- 9.1 South Walsham Parish Council has confirmed that they have no objection to the erection of a brown tourist sign at the junction of Ranworth Road and The Street, to indicate Ranworth staithe and church. NCC will send a quotation for the sign shortly.
- 9.2.1 NCC has offered to install two “Panxworth – Please drive carefully” signs on the B1150 if the Parish Council pays for two similar signs on the Plumstead Road and the South Walsham Road, each costing about £350. This was agreed.
- 9.3 It was reported that a new 30 m.p.h. speed limit has been installed at the Brickkilns. The councilors asked how this had been agreed whereas a 30 m.p.h. speed limit through Panxworth was not agreed.

- 9.4 There was a report of some trees overhanging the road on the S-bends on the Plumstead Road. Kit Cator offered to contact the landowner.
- 9.5 There was a report of branches overhanging the highway at the land by the old toilets.
- 9.6 There was some discussion about how to improve the safety of road users at Scotts Corner.
- 9.7 It was reported that large lorries have worn away the verges through Panxworth. The clerk was asked to request the reinstatement of the verges, rather than the road surface being extended out into the verges.
- 9.8 Since the last meeting, a grit bin was requested by residents for the crossroads by the church in Ranworth. NCC accepted this request and the Parish Council put a bin at this location, and it was filled by NCC. The councillors agreed that the bin was much needed at this location.

10. Planning:

10.1 Planning applications received between meetings:

- i) **Mr & Mrs Thaine, Malthouse Cottage, Broad Road, Ranworth** – proposed extensions to dwelling. The councillors had no objections to the plans.

10.2 Planning results from the **Broads Authority:**

- i) **Mr Westgarth, Decoy Cottage, Broad Road, Ranworth** - erection of double garage with room above – approved.
- ii) **Ranworth Broad** – temporary, vegetated, circular raft to be installed within Ranworth Broad for a 5 year lake restoration trial – approved.

11. Environmental Matters:

11.1 **Management of Ranworth Staithe:**

The clerk obtained a copy of the Land Registry entry for the staithe which confirmed that it is registered by the Broads Authority.

Roy Champion sent a report on a meeting on 26th January with Charles Cator and with John Packman of the Broads Authority. Dr Packman offered to write a paper to be submitted to the Navigation Committee on 19th April detailing the issues at the staithe and asking for the Committee's comments on either the transfer of the staithe to the Parish Council, or allowing charging for moorings to fund a warden. A copy of his report will be sent to the Council before the meeting.

The councillors expressed their concern that the Parish Council might be asked to take over the running of the staithe as this would include employing a warden, insurance issues, health and safety matters, administration and maintenance costs and, possibly, large expenses for repairs to the staithe, depending what was included in the agreement.

A summary of the situation has been sent to James Carswell to ask if he can support the Council in this matter.

The clerk will contact the Broads Ranger to see if she can help in any way.

12. Financial Policies:

The Financial Standing Orders, Duties of the Responsible Financial Officer, Review of Internal Controls, Review of Internal Audit and Financial Risk Assessment were considered and approved. John Gallop was reappointed as the Council's Internal Auditor.

13. Public Forum:

13.1.1 It was requested that the Council consults widely in the villages about whether to support an application for a conservation order. The councillors suggested that a leaflet drop throughout the relevant part of the parish would be appropriate.

13.1.2 There was support for the application to modify the definitive map by adding the footpath in Panxworth.

13.3 There was also support for improving the junction at Scotts Corner.

14. Any Other Business:

14.1 The clerk reminded the councilors and residents that a new Parish Council website has been set up. Residents are encouraged to link to the website so that they receive notifications of any updates to the site.

14.2 The clerk was asked to invite BDC's conservation officer to the July meeting to explain about the proposal for a conservation area for part of Ranworth.

14.3 The next meeting will be held on Wednesday, 9th May 2012 at Woodbastwick Village Hall following the Annual Parish Meeting at 7.30 p.m.

There being no further business the meeting was closed at 9.45 p.m.

Signed.....
Chairman

Dated: 9th May 2012